



NAF Vacancy Announcement
NAF Human Resources Branch
MARINE CORPS BASE QUANTICO
 2034 Barnett Ave, Little Hall, Quantico, VA 22134
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 WEB SITE: www.quantico.usmc-mccs.org

POSITION:	LABORER (LUNGA PARK) NA-03		
ANNOUNCEMENT #:	323FL-SFP	OPEN:	16 JUNE 2009
LOCATION:	LUNGA PARK	CLOSE:	Open until filled
WHO MAY APPLY:	ALL SOURCES	SALARY:	\$9.62 per hour
TYPE OF APPOINTMENT:	FLEX ** SEASONAL POSITION** June - October	HOURS:	Sunday thru Saturday – 0 up 40 hours per week ** Hours subject to change based on business requirements**
<input checked="" type="checkbox"/> Background Check Required	<input type="checkbox"/> Health Card Required	<input checked="" type="checkbox"/> Valid Virginia Drivers License Required	

DUTIES AND RESPONSIBILITIES:

Gathers, removes and disposes of all litter and debris, such as grass cuttings and leaves from assigned areas. Cuts, trims grass and trees for a neat appearance. Operates a variety of hand and power operated garden tools and equipment such as trimmers, pruning shears, sprayers and lawn mowers. Conduct daily safety checks of playgrounds, campsites, pavilions, docks and outhouse. Remove down trees from road and camp areas. Performs minor construction and painting on fences and buildings. Installs and maintains playground equipment and park structures. Repairs and maintains plumbing fixtures, water hydrants, and water lines.

Maintains all assigned operating equipment in a clean and operating condition. Inventories equipment. Operates electric or gasoline driven vehicles up to one and a half ton trucks as required. Performs preventive and corrective maintenance on all assigned equipment and maintains equipment in a clean and operating condition. Abides by proper safeguarding procedures to prevent loss of assigned supplies and equipment. Keeps work area safe and clean.

Provides trash pick up for all park areas. Repairs outside fences, sign posts and steps and as necessary to upgrade and maintain appearance of outside assigned areas. Installs and removes fencing as required. Provide support for special events. Delivers and sets up super cookers, dunk tanks, table and chairs, moves picnics tables, marks parking areas for special events. Clean outhouses, pavilions, and restrooms.

Lifts and carries objects up to 45 lbs independently and objects over 45 lbs with assistance

Performs other related duties as assigned.

WORK ENVIRONMENT: Work is done outdoors and indoors. In working outdoors, the gardener is subject to discomfort from long periods in the hot sun or cold and being exposed to dirt, dust, mud and sometimes to chemical sprays/dusts. Protective clothing such as eye shields, respirators or safety shoes must be worn as required. There is a chance of minor injuries such as bruises, cuts and scrapes. Safety procedures and regulations must be of the foremost concern and carefully followed

SKILLS AND KNOWLEDGE: Ability to operate, control, and clean heavy power equipment and to work safely with heavy tools. Ability to provide continual care and attention both to avoid accidents and to finish the work properly. Prior job experience or on-the-job training is normally required to gain this ability. Ability to complete assignments involving several tasks or processes which require remembering directions, sequences, etc.

RESPONSIBILITY: For most assignments, the supervisor does not give detailed instructions or provide continual supervision. The incumbent is responsible for completing work after getting initial oral or written instructions.

PHYSICAL EFFORT: Exerts very heavy physical effort in doing such tasks as frequently lifting and moving objects, running power mowers on grades or pushing heavy wheelbarrow loads of cement, etc. Lifts and carries objects up to 45 lbs independently and objects over 45 lbs with assistance.

GENERAL INFORMATION:

Applicants are assured of equal consideration regardless of race, age, color, religion, national origin, gender, political affiliation, physical handicap, marital status, membership or non-membership in an employee organization. This agency provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify MCCA HR at 703-784-3454. The decision on granting reasonable accommodation will be on a case-by-case basis. It is Department of Navy (DON) policy to provide a workplace free of discrimination and retaliation. The DON No Fear Act policy link is provided for your review. <https://www.donhr.navy.mil/NoFearAct.asp> As part of the employment process, the Marine Corps Community Services (MCCA) may obtain a Criminal Record Check and/or an investigative Consumer Report. For all positions requiring access to firearms or ammunition, the Federal Government is prohibited from employing individuals in these positions who have ever been convicted of a misdemeanor crime of domestic violence, or a felony crime of domestic violence adjudged on or after 27 November 2002. Selectees for such positions must submit a completed DD Form 2760, Qualification to Possess Firearms or Ammunition, before a final job offer can be made.

Direct Deposit of total **NET** pay is mandatory as a condition of employment for all appointments to positions within MCCA.

This activity is a Drug-free workplace. The use of illegal drugs by NAF employees, whether on or off duty, cannot and will not be tolerated. Federal employees have a right to a safe and secure workplace, and Marines, sailors, and their family members have a right to a reliable and productive Federal workforce.

FILING INSTRUCTIONS:

All candidates **must submit a completed MCCA** to MCCA Division, NAF Human Resources, PO Box 1397, Quantico, VA 22134-1397. Fax: 703-784-3460. E-mail: Quantico.vacancies@usmc-mcca.org

*INDIVIDUALS SELECTED FROM THIS ANNOUNCEMENT MAY **BE** CHANGED TO PART-TIME OR FULL-TIME AT MANAGEMENT'S DISCRETION WITHOUT FURTHER COMPETITION.*