From: Marine Dependent/Retiree/DoD Civilian (Use full name)  
To: Commandant of the Marine Corps (MPA), Headquarters, U.S. Marine Corps, 3280 Russell Road, Quantico, VA, 22134-5103  
Via: Education Office, Marine Corps Base, Georgia  

Subj: AUTHORIZATION FOR THE ADMINISTRATION OF THE DLAB/DLPT ICO  
MARINE DEPENDENT JACK A. HOUSE  

Ref: (a) MCO 1230.5D  

1. In accordance with the reference, Mr. House meets the requirements for the administration of the DLAB/DLPT. Mr. House is applying for a job that requires a foreign language capability and needs a current score of record.  

2. Point of Contact for this request is Mr. House at comm: (703) 123-4567 or email: dependent@internet.com.  

MARINE DEPENDENT SIGNATURE  

**NOTE** Military Retirees, DoD Civilians and ACDU Dependents may request to test on the DLAB/DLPT utilizing this enclosure. They must submit this written request to CMC (MPA) via the Education Center. Priority for testing will always go to Active and Reserve personnel. In order to be eligible to test, these individuals must be registered in DEERS. Marine Corps testing installations will not test anyone in this category without prior approval from CMC (MPA).