Tuition Assistance Orientation Brief 2021

Quantico Voluntary Education Center

Updated January 2021
LEARNING OBJECTIVES

- Describe Tuition Assistance (TA) information
- Highlight TA directives
- Identify TA Eligibility Criteria
- Outline TA rules and user responsibilities
- Illustrate TA Online Portal
- Review other funding options and relevant resources
DIRECTIVES

- MCO 1560.25
- MARADMIN 765/20
- MARADMIN 218/19
- FY21 TA Guidelines attached and can be found here: https://usmc-mccs.org/TAGuide/
WHAT IS TUITION ASSISTANCE (TA) AND HOW MUCH DOES TA PAY?

TA = Money for voluntary Off-Duty education and training towards a diploma, credentials, certificates, or degrees at an academic level higher than that currently held by Service member.

Institution must be accredited and hold a Voluntary Education Partnership Memorandum of Understanding (MOU):
https://www.dodmou.com/Home/InstitutionList

<table>
<thead>
<tr>
<th>Per Fiscal Year</th>
<th>OCT 1–SEPT 30</th>
</tr>
</thead>
<tbody>
<tr>
<td>Semester Hours</td>
<td>18 Units</td>
</tr>
<tr>
<td>Quarter Hours</td>
<td>27 Units</td>
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<tr>
<td>Clock Hours</td>
<td>270 Hours</td>
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</tbody>
</table>
The hierarchy of academic levels is defined as:

- High school equivalency
- Vocational Technical
- Associates (undergraduate)
- Baccalaureate (undergraduate)
- Masters (graduate)

*All Marines are entitled to obtain one certificate at any level regardless of credentials currently held*

- Lateral degrees, those on the same level of the hierarchy, will not be funded
- TA may only be authorized for one program of study at a time
**IMPORTANT TA TERMINOLOGY**

*Approval Versus Authorization*

**TA Approval** = Marine receives command approval, from appointed Unit Education Officer / TA Approver, to participate in higher education courses

*Please contact the Voluntary Education Center (VEC) for the list of appointed Unit Education Officers / TA Approvers*

**TA Authorization** = Marine receives funding authorization, from the Voluntary Education Officer, for TA to cover the tuition cost of the higher education course approved by the Unit Education Officer / TA Approver
TA ELIGIBILITY PROCESS

All Marines must be eligible for promotion

1. Review this TA Orientation Brief

2. Complete the Education Track “Managing Your (My) Education

3. Complete the Personal Readiness Seminar brief

4. Possess a GT Score of 100 and above. Complete the Test of Adult Basic Education (TABE) if GT score is 99 or below
First-time TA users will receive TA funding for only one course; unless Marine has 60 previous college credits completed – Proof must be uploaded by the Marine to his/her TA account.

- Marines will not actively participate in more than two TA-funded classes simultaneously.

- TA will not be approved or authorized retroactively.
TA DOES NOT FUND

Graduation and registration fees

Books and supplies

P.E./ Recreation courses

Dual degrees and parking fees

Non-credit courses, CEU’s
TA RULES & RESPONSIBILITIES

TA authorization is contingent upon responsible stewardship of available funds by the installation’s ESO and education support personnel.

The ESO retains the discretion to treat each TA application solely on the merits of the individual case.
Submit TA Application for command approval (to appointed Unit Education Officer / TA Approver) at least 60 days prior to start date of the class but no earlier than 60 days prior to start date of the class

Turn final grades within 30 days of class completion. Final grade reports must be uploaded to TA account (by the Marine). Once uploaded, Marine must send email to MCCSQuanticoEdCenter@usmc.mil to inform the VEC that the grade report has been uploaded — See file upload instructions on slides 14-17

Upload an approved Degree plan to TA account before 6 credit hours (see example slide 11 & 12)
Individual Degree Plan Example

Degree plans must be received from a school’s official (academic counselor, Registrar, etc.) and must show the following:

• Your school’s name in the Letterhead
• Your name
• The degree your are achieving
• Course that has transferred JST or other Schools credits
• Courses you need to take for your specific degree

FYI Electives are specific and open pay close attention to what is required.

TA ONLY FUNDS CLASSES LISTED ON THE INDIVIDUAL DEGREE PLAN (IDP)
<table>
<thead>
<tr>
<th>Requirement</th>
<th>Courses</th>
<th>Credits</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Civic &amp; Global Engagement</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cultural Studies Elective</td>
<td>RGN 350 World Religions</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Social &amp; Scientific Inquiry</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Natural Science Elective</td>
<td>Choose 3 credits from BIOL 191, BIOL 192, BIOL 194, ETHC 219, MASC 210, PHYS 131, PHSC 132, PHSC 211, PHSC 217, PHYS 181, PHYS 183, PHYS 201, PHYS 2011. For Transfer Credit Only. Any 100-499 level courses from the following disciplines that meet General Education guidelines: BIOL, CHEM, ENSR, MASC, PHSC, and PHYS.</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>BIOL 214</td>
<td></td>
<td>1</td>
<td>Human Anatomy &amp; Physiology I</td>
</tr>
<tr>
<td>BIOL 214</td>
<td></td>
<td>2</td>
<td>Human Anatomy &amp; Phys I Lab</td>
</tr>
<tr>
<td>Social Science Elective</td>
<td>Will be satisfied by BUSI 248, shared credit from Major Foundational Courses</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Christianity &amp; Contexts</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Survey of Old &amp; New Testament</td>
<td></td>
<td>4</td>
<td>4 credits in BUSI 104</td>
</tr>
<tr>
<td>BIBL 104</td>
<td></td>
<td>4</td>
<td>Survey of Old &amp; New Testament</td>
</tr>
<tr>
<td>THED 104 w/Transfer Policy</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Major Foundational Courses</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Courses may also fulfill General Education requirements on applicable disciplines.</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Intermediate Business Computer Applications</td>
<td></td>
<td>3</td>
<td>BUSB 281 Intermediate Business Comp Appl</td>
</tr>
<tr>
<td>Introduction to Probability &amp; Statistics</td>
<td></td>
<td>3</td>
<td>MATH 201 Intro. to Probability &amp; Stats</td>
</tr>
<tr>
<td>Organizational Behavior I</td>
<td></td>
<td>3</td>
<td>BUSI 240</td>
</tr>
<tr>
<td>Major Courses</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>A grade of C or higher is required in all upper-level courses.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Financial Accounting</td>
<td></td>
<td>4</td>
<td>ACCT 211 Financial Accounting</td>
</tr>
<tr>
<td>Managerial Accounting</td>
<td></td>
<td>3</td>
<td>ACCT 213 Managerial Accounting</td>
</tr>
<tr>
<td>Free Electives</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ACCT 3XX</td>
<td></td>
<td>3</td>
<td>Accounting Elective Upper Level</td>
</tr>
<tr>
<td>BUSI 310</td>
<td></td>
<td>2</td>
<td>Principles of Management</td>
</tr>
<tr>
<td>BUSI 400X</td>
<td></td>
<td>1</td>
<td>Business Elective Upper Level</td>
</tr>
<tr>
<td>BUSI 400X</td>
<td></td>
<td>3</td>
<td>Business Elective Upper Level</td>
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<tr>
<td>BUSI 400X</td>
<td></td>
<td>3</td>
<td>Business Elective Upper Level</td>
</tr>
<tr>
<td>HLTH 333</td>
<td></td>
<td>3</td>
<td>Human Nutrition</td>
</tr>
</tbody>
</table>

This Degree Completion Plan Audit has been reviewed and verified as an accurate representation of the degree progress and remaining coursework for [REDACTED].
1. Access your TA account:
https://myeducation.netc.navy.mil/webta/home.html#nbb

**Log-in to WebTA**

*Please Do Not Bookmark This Page*

- To apply for Tuition Assistance electronically from any computer, go to https://www.navycollege.navy.mil, and click on the My Education portal.
- You may log-in via CAC or with DoD EDI.

Enter your information
2. Click on “Tuition Assistance”
2. Click on “Upload File”
3. Type information pertaining to the file and click “Save”

4. send email to MCCSQuanticoEdCenter@usmc.mil to inform the VEC that the file has been uploaded
TA RULES & RESPONSIBILITIES

- Maintain a cumulative GPA of 2.0 or higher after completing 15 semester hours (or quarter-hour equivalent) in undergraduate studies.

- Maintain a cumulative GPA of 3.0 or higher after completing six semester hours (or equivalent), in graduate studies.

If the GPA for TA-funded courses falls below these minimum GPA limits, TA will not be authorized.
TA RULES & RESPONSIBILITIES

TA will be authorized for only one course in the next academic term in the event that:

- The undergraduate cumulative GPA falls between 2.0 and 2.5
- A grade of “D” or “F” is received in any course during the previous term in which TA was used
- A voluntary or involuntary withdrawal occurred from any course during the previous term
TA RULES & RESPONSIBILITIES

- Funds will be recouped from Marines for “D” and “F”/“fail” grades for undergraduate studies

- Funds will be recouped from Marines for “C”, “D” and “F”/“fail” grades for graduate studies

- Funds will be recouped from Marines for unresolved “I”/Incomplete, or courses from which the Marine voluntarily withdrew, resulting in a “W” grade

Recoupment for withdrawals related to duty, medical or emergency circumstances may be waived.
TA RULES & RESPONSIBILITIES

- TA funds for approved involuntary withdrawal waivers and failed courses will count toward individual fiscal year ceilings.

- Marines who have completed an initial master’s degree through the Military Studies program at Command and Staff Marine Corps University, will be eligible for TA funding for courses toward a second master’s degree at the same TA rates.
TA RULES & RESPONSIBILITIES

- Open issues in Marines’ TA accounts in NCMIS, including incomplete courses, reimbursement issues, and waivers, will be resolved, and posted to the Marine’s NCMIS TA account prior to command approval and authorization of any future TA requests.

- Enlisted Marines must have an EAS at least 60 days beyond the completion date of the course to receive TA funding.

- Marines assigned to Military Occupation School or residential Professional Military Education (i.e., Command and Staff college, Corporals Course, Sergeants Course, Career Course, etc.) shall not receive TA funding until they return to their regular or permanent duty.
TA RULES & RESPONSIBILITIES

- Marines attending vocational/technical certification programs with more than one class or module shall receive TA funding for a maximum of two classes or modules at a time.

- TA is not authorized for graduate studies beyond the master’s degree level.

- Marine Warrant Officers who have not completed a Baccalaureate degree of any kind, must have an EAS date at least 60 days beyond the end date of the course to receive TA funding.
TA RULES & RESPONSIBILITIES

- Warrant Officers who currently hold a Baccalaureate degree must have an EAS date at least 24 months beyond the end date of the TA-funded course.

- Commissioned Officers, including Chief Warrant Officers; must agree to remain on active duty for two continuous years after completing TA funded course(s).

- If an officer retires, voluntarily separates or is separated due to misconduct from active duty service, the individual shall reimburse the Marine Corps an amount proportionate to the amount of un-served duty.
OTHER IMPORTANT MATTERS

- Submit your Free Application for Federal Student Aid (FAFSA) for the academic year you will be attending
- Maintain constant communication with your school’s Academic Counselor to ensure you are making academic progress towards degree completion
- Know these three dates from your school
  - Drop/Add
  - Withdrawal
  - Final exam date
OTHER IMPORTANT MATTERS

- Always submit your Joint Services Transcript (JST) to your school for official evaluation

- Always inquire about in-state tuition (if you are attending a public institution) – clear residency/domicile

- Read your school’s catalog – it contains important information about your school
TA APPLICATION INFORMATION REQUIRED

- Command TA Authorizing Official Information
  - Approvers Name (Appointed Command TA Authorizer)
  - Approvers Work mail
  - Approvers Work phone

- Academic Information
  - Name of Military Installation
  - Schools name
  - Start and end date of the term

- Courses/Class Information
  - Course Number
  - Course Name
  - Course Level (upper, Lower, graduate or vocational)
  - Location
  - Credit Unit (semester, quarter, or clock)
  - Tuition Rate
WEB TA - LET'S GET STARTED

Log-in to WebTA

- Log on to the Web TA URL: https://myeducation.netc.navy.mil/webta/home.html#nbb
- You may log-in via CAC or with DoD EDIPI
NAVIGATING THE WEB TUITION ASSISTANCE (TA) PLATFORM

TA account login link: https://myeducation.netc.navy.mil/webta/home.html#nbb

Click here ➔ to access your TA information

← Click here to update your contact information on file
Per MCO 1560.25 CH 6 SEC 6: e, an approved degree plan or SOCMAR student agreement is required. (Your Academic Institution may refer to this document as a degree audit, academic agreement or academic plan)**

| My Education Home | Tuition Assistance | Education History | Profile |

**Tuition Assistance**

This Tuition Assistance (TA) application allows you to request funding for specific courses. Please complete all entries on the TA application as accurately as possible. Before using this system, be sure to have the following information readily available:

- The email address and phone number of your Commanding Officer or other official within your command with By Direction Authority
- Your Unit Identification Code (UIC)
- A daytime phone number where you can be reached (this may be the same as your command phone number)
- The name of the school you plan to attend
- The course number, name, and cost per credit unit of the courses you plan to take

Visit the Marine Corps Lifelong Learning Center at www.marines.mil to learn more about the Tuition Assistance program.

**Available Options**

- Course Catalog
- Create New Application
- Review Applications
- Course Issues
- View Application Agreement
- WebTA User Manual
- Upload File

**Eligibility**

You are eligible for Tuition Assistance.

Click here to create your TA Application

Click here to access your approved TA voucher

← Click here To upload your degree plan
SAMPLE TA VOUCHER

Marine must deliver TA voucher to the school.
OTHER FUNDING

- FAFSA (Federal & State grants)
- Scholarships
- VA Education Benefits
THINGS TO KNOW

- Active duty are Independent students: Eligibility based on Income. You do not need your parent’s income information to complete the application.


- Complete FAFSA: Annually, does not renew automatically.

- Transfer? Aid does not transfer to different schools. Must update FAFSA to add school’s code.
FINANCIAL AID

Grants: Free money for tuition, fees, books, supplies, transportation. Ex. Pell Grant (Federal)

Scholarships: Free money based on criteria Ex. Athletic, Academic

Loans: Money that has to be paid back w/without interest. Ex. Federal or Private

*To apply for federal money, you must complete a FAFSA at http://www.fafsa.ed.gov/*
SCHOLARSHIP SEARCH

Can be used by service members and family members

www.fastweb.com
https://www.mcsf.org
https://www.goodcall.com/scholarships/search/
www.military.com
www.petersons.com/finaid
http://careeronestop.org/

**No endorsement for the previously listed website is implied**
Montgomery GI Bill – Chapter 30

- Active duty after June 30, 1985
- $1200 enrollment fee

Pay-out
- F/T = $2,050.00
- 3/4 = $1,537.50
- P/T = $1,025.00
- ¼ = $512.50

- May not transfer entitlement to family member
- 10 year delimiting date (EAS)
- $600 buy up option

https://www.va.gov/gi-bill-comparison-tool/
VA EDUCATIONAL BILLS

Post 9/11 GI Bill – Chapter 33

- Active service after September 10, 2001

- Tuition-paid to school
  - Public School In-State rate
  - Private/Foreign School up to
    - $25,162.14 per year (as of Aug 1, 2020)
    - Yellow Ribbon Program

- BAH E-5 w/ dependents rate (*Veterans only*)
  - Based on zip code of where you are taking most of your classes and rate of pursuit

- Book/Supplies stipend up to $1,000/yr.

- May transfer entitlement to family members

- 15 year delimiting date before
  - Dec. 31, 2012 (EAS)

- Online only (full time) BAH $916.50
VA EDUCATION CONTACT

Department of Veterans Affairs

- Toll Free: 1-888-GIBILL-1 (1.888.442.4551)
- www.gibill.va.gov
- https://www.va.gov/gi-bill-comparison-tool/
OTHER RESOURCES

- JST
- Testing /Exams
- Study Sites
WHAT'S ON YOUR JST?

(JOINT SERVICE TRANSCRIPT)

https://jst.doded.mil

- Military occupations held
- Military training courses completed
- College-level examinations completed, (CLEP, DSST, DLPT)
- American Council on Education (ACE) recommended credit for each of the above
- Lists college courses – funded by TA
- Lists degrees and certifications earned/awarded
CREDIT BY EXAMINATION

- CLEP (College-Level Examination Program)
- DSST (DANTES Standardized Subject Test)
- Potential to earn between 3-8 credits per exam!
- FREE to active duty military personnel
- Always seek guidance from school’s academic counselor for applicability of CLEP or DSST credits
GREAT LINKS

- Marine Corps COOL: https://www.cool.navy.mil/usmc/
- GI Bill Benefits: https://www.va.gov/education/about-gi-bill-benefits/
- DANTES: https://www.dantes.doded.mil/
- DoD Academic Institution Partnerships: https://www.dodmou.com/
- Financial Aid: https://studentaid.gov/h/apply-for-aid/fafsa/
- DoD Skillbridge: https://dodskillbridge.usalearning.gov/
- Onet Online: https://www.onetonline.org/
- American Job Center: https://www.careeronestop.org/LocalHelp/service-locator.aspx
- My Skills, My Future: https://www.myskillsmyfuture.org/
- Department of Labor: https://www.dol.gov/
QUANTICO FAMILY LIBRARY

- Free Classes
- CEU Credits

https://www.universalclass.com/catalog/index.htm
  ACCOUNTING
  COMPUTER TRAINING
  GENERAL EDUCATION
  REAL ESTATE
  SELF-HELP
  AND MUCH MORE
CONTACT INFORMATION

TA and General Inquiries:
MCCSQuanticoEdCenter@usmc.mil

Testing Inquiries and Registration:
MCCSQuanticoVecTesting@usmc.mil

Counseling Assistance:
MCCCSQuanticoVECAAdvis@usmc.mil

Office: 703.784.3340
By signing below I confirm that:

I Reviewed this TA Orientation Brief in its entirety
I reviewed the TA Directives listed herein (Slide 3) and,
I understand the regulations and responsibilities associated with TA usage

___________________________________________
Rank / First & Last Name / EDIPI

___________________________________________
Signature & Date